



Houston Volunteer Fire Company Inc.
 PO Box 122 143 Broad Street Houston, DE 19954
 302-422-5811 302-422-3821

EMPLOYMENT APPLICATION
Fire Fighter / Emergency Medical Technician
On Call – As Needed

Please type or print in black ink

Optional: Attach Resume

Name _____
 Last First Middle Optional: Nick Name

Mailing Address, City, State & Zip _____ E-mail Address: _____
 _____ Home Phone: _____
 _____ Business Phone: _____
 _____ Cell Phone: _____
 _____ Social Security No.: _____

Valid Driver's License: State _____ Class: _____ Number: _____ Expires: _____

EDUCATION

List all schools attended, number of years complete and indicate degree or diploma earned.

School Name <i>Start with most recent</i>	Location	Dates Attended	Major/Minor	Type of Degree Received

License/Certification and Level	Registry No.	Classification/Level	Expiration Date
National Registry of Emergency Medical Technicians:			
State of Delaware, State Fire Prevention Commission EMT Certification			
Certification: American Heart Association BLS for Healthcare Providers (CPR and AED)			

EMPLOYMENT HISTORY

Beginning with your current or most recent position, state your employment history.

Employed (MO/DD/YR)	Job Title:	
From:	Employer:	
	Location:	
To:	Supervisor Name/Title:	
	Phone No.:	

Employed (MO/DD/YR)	Job Title:	
From:	Employer:	
	Location:	
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From:	Employer:	
	Location:	
To:	Supervisor Name/Title:	
	Phone No.:	

HVFC is committed to a drug free environment and reserves the right to require incident based and random drug screening of employees without advanced notice. Please acknowledge your understanding of this commitment by checking the appropriate box and placing your initials next to the box.	<input type="checkbox"/> Yes _____ <i>initials</i>
	<input type="checkbox"/> No _____ <i>Initials</i>

BACKGROUND INFORMATION

Answering "yes" to the following questions does not constitute an automatic bar to employment.

Factors such as date of offenses, violation seriousness and nature, and rehabilitation will be taken into account

Have you ever been convicted of a felony, misdemeanor, disorderly persons offense, or other offense; Including, but not limited to, assaults, DUI, possession/use/sale of drugs or weapons and any traffic Violations in any state in the USA or any other country? Yes No

If yes, list convictions, dates, city, state, and result of all convictions. Use additional sheet if necessary.

Conviction	Date	City/State	Result

Is there any charge of any such offense pending against you? Yes No

Charge	Date	City/State

Do you have any relatives employed or that are volunteer members of the Houston Volunteer Fire Company, Inc. (HVFC). If yes, please provide names: Yes No

AFFILIATION WITH FIRE AND/OR AMBULANCE COMPANIES

MO/DD/YR	Name:		<i>X if volunteer</i>
From:	Location:		Volunteer <input type="checkbox"/>
	Contact Number:		
To:	Describe participation:		

OTHER JOB RELATED TRAINING

Course Title	Training Provider	Dates Attended

List language(s) other than English _____ Read Write Speak

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer’s service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 6 months. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period of definite duration. I understand that no supervisor or representative of the employer is authorized to make assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer’s president.

I understand direct deposit is a requirement of employment with the employer.

I agree and understand that an “on-call” employee does not guarantee any minimum number of hours of work per day or per week.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete a I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature

Date